

08/02/3035

Dear neighbors,

Regarding Maintenance requests

To be certain we receive them we are asking that going forward you submit a paper copy . The forms are at the mailbox. Please fill them in and return them to the same box that you put your HOA dues [in](#). No longer put them on line please. Hand write them all.

Following this procedure will help get your problem resolved as efficiently as possible. A problem written will be assessed by the board collectively. Please do not reach out to individual board members unless there is an emergency. And at a later date put in writing.

Regarding parking on the grass.

Please note it is in the Bylaws Article 3 (9)-e,f . Parking on the grass is not permitted. Violation can result in a towing at the owners expense.